

The Alabama Golf Association is offering a USGA P.J. Boatwright internship position that is designed to give experience to individuals who are interested in pursuing a career in golf administration, sports management or event management.

This is a challenging internship that includes travel and work on weekends. Qualified applicant will assist with tournament coordination and preparation, administrative duties in the office and other general activities that promote the best interests of golf in the state of Alabama. Flexibility and ability to multi-task are a must.

Intern Duties/Responsibilities

Qualified applicant will learn what is required to run a golf tournament. Some specific duties include, but are not limited to:

- Administrative duties in office to prepare for tournament
- General tournament set-up and preparation
- Golf course set-up and preparation
- Starting and scoring of players
- Monitoring equipment inventory, maintenance and replenishment

Job Qualifications

- Basic golf knowledge (Rules of Golf experience a plus)
- Ability to work and communicate in a team atmosphere
- Highly motivated and ability to work in fast paced environment
- Willingness to take an active leadership role
- Excellent communication skills
- Basic computer knowledge and skills (Microsoft Office, HTML, WordPerfect)

Intern Dates/Requirements

The dates of this internship are March 1 - October 31. Ability to travel, work on weekends, and work outside are a must. Intern will be required to attend "Web Orientation" in May 2010.

Salary and Compensation

\$1,550 per month, plus medical and dental insurance.
All travel expenses will be paid.

Interested applicants please send resume and any other relevant materials to Rusty Harder, Assistant Tournament Director, Alabama Golf Association.

Rusty@bamagolf.com